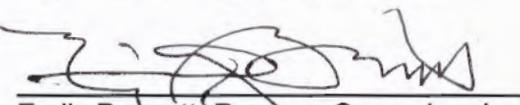




MEMORANDUM

TO : All Navajo Nation Branches, Division,
Department Program and Offices

FROM : 
Emily Bennett, Program Supervisor I
ISD/Employee Benefits Program

DATE : October 10, 2016

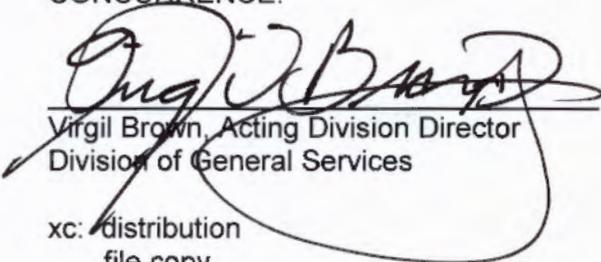
SUBJECT : Notice of Limited Services – Employee Benefits Program

The Navajo Nation Employee Benefits Program will have limited services on **Wednesday, October 12, 2016 from 1:00 p.m. to Friday, October 14, 2016 at 5:00 p.m.** The staff will be attending a mandatory Work Session in Tempe, AZ.

Limited staff will be available to take calls and collect documents only. All other routine operations will resume Monday, October 17, 2016. Therefore, please plan and make any necessary arrangements.

Please excuse any inconvenience this may cause. Your understanding is much appreciated. Should you have any questions, please contact Employee Benefits Office at (928) 871-6300.

CONCURRENCE:


Virgil Brown, Acting Division Director
Division of General Services

xc: distribution
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