



The Navajo Nation

RUSSELL BEGAYE  
PRESIDENT

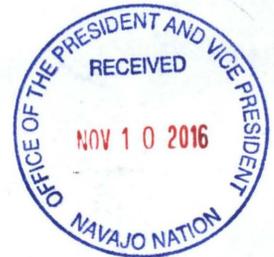
JONATHAN NEZ  
VICE -PRESIDENT

Department of Information Technology \* PO Box #5970 \* Window Rock, Arizona \* Fax: (928) 871- 7737

MEMORANDUM

TO : Divisions, Departments, Programs and Branches of the Navajo Nation

FROM :   
Harold Skow, Department Director  
Navajo Nation Department of Info. Technology  
Division of General Services



DATE : November 9, 2016

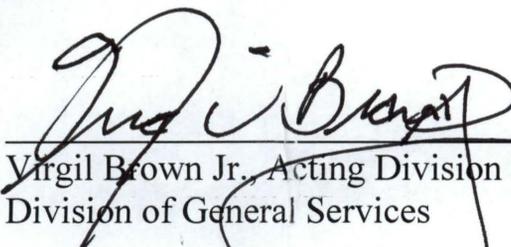
SUBJECT : **Dept. of Information Technology will be CLOSED**

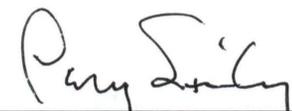
This memorandum is written to inform all Tribal Offices and Other Entities that the Department of Information Technology will be closed on Monday, November 14<sup>th</sup>, 2016 through Friday, November 18<sup>th</sup>, 2016 from 8:00a.m. – 5:00p.m. for our 2016 IT Summit. The judicial branch which is stationed at our office will be taking our phone calls and accepting any incoming mail for our office until we return on Monday, November 21<sup>st</sup>, 2016. Our office will resume regular business hours on Monday, November 21<sup>st</sup>, 2016.

Your understanding in this matter is greatly appreciated. Should you have any questions or concerns please feel free to contact me at (928) 871-6520 for Fax (928) 871-7737.

Concurrence:  
Approved/Disapproved

Concurrence:  
Approved/Disapproved

  
Virgil Brown Jr., Acting Division Director  
Division of General Services

  
for Arbin Mitchell, Chief of Staff  
Office of the President and Vice President



# THE NAVAJO NATION

RUSSELL BEGAYE PRESIDENT  
JONATHAN NEZ VICE PRESIDENT

November 4, 2016

## MEMORANDUM

TO : ALL CONCERNED

FROM :   
Arbin Mitchell, Chief of Staff  
Office of the President/Vice-President  
EXECUTIVE BRANCH

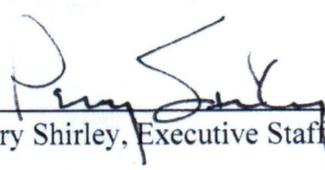
SUBJECT : DELEGATION OF AUTHORITY

Please be advised that Perry Shirley, Executive Staff Assistant will be delegated the authority to act in the capacity of Chief of Staff for the Office of the President/Vice-President from November 7-11, 2016.

This delegation will authorize Mr. Shirley to act in such capacity for the purpose of continuation of services of the Executive Branch. Matters requiring my personal attention will be addressed upon my return.

Your cooperation with Mr. Shirley will be appreciated. I will maintain contact with the office during my absence.

### ACKNOWLEDGED:

  
Perry Shirley, Executive Staff Assistant

cc: Russell Begaye, President  
Jonathan Nez, Vice President  
THE NAVAJO NATION