



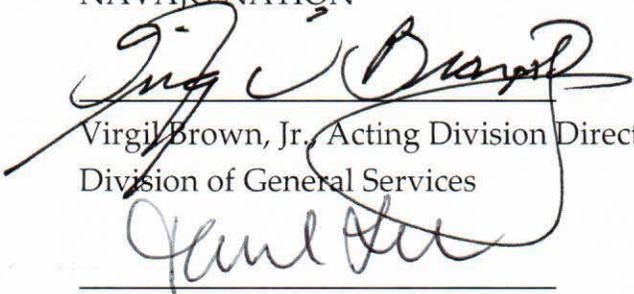
THE NAVAJO NATION

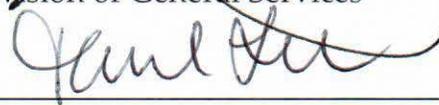
RUSSELL BEGAYE PRESIDENT
JONATHAN NEZ VICE-PRESIDENT

November 9, 2016

MEMORANDUM

**TO: BRANCHES, DIVISIONS, DEPARTMENTS AND PROGRAMS
NAVAJO NATION**

THRU: 
Virgil Brown, Jr., Acting Division Director
Division of General Services

FROM: 
Pearl Lee, Program Manager I
NN Telecommunication & Utilities (NNTU)
Division of General Services

SUBJECT: NNTU Partial Closure

Our main office will be closed on **Monday, November 14, 2016 from 1:00 p.m. to Thursday, November 17, 2016 5:00 p.m.** Our Two-Way Radio Shop will remain open to address two way radio service requests and receive all NNTU incoming documents. All other requests will be handled as follows:

- Navajo Nation Auto Attendant Service: Active
- Telecommunication Service: For emergency repairs, if Frontier is your service provider, please call Navajo Call Center at (928) 871-3733. For other service providers, see service provider listing on our website.
- Utilities Service: For emergency repairs, contact your area service provider directly. See our website for contact information.
- Wireless Phone Service: Contact your service provider directly for regarding service issues.

All emergency repair costs are department responsibility unless NNTU has been budgeted for it. All other non-emergency requests for services shall be handled upon staff's return. Your understanding is appreciated.

xc: chronofile (nntuclosure110916)



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