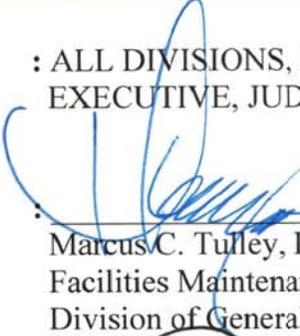


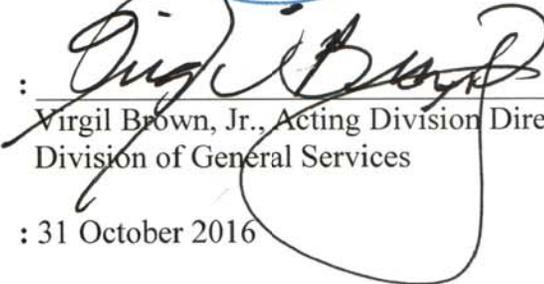


MEMORANDUM

TO : ALL DIVISIONS, DEPARTMENTS, AND PROGRAMS
EXECUTIVE, JUDICIAL and LEGISLATIVE BRANCHES

FROM : 

Marcus C. Tulley, Department Manager III
Facilities Maintenance Department
Division of General Services

THRU : 

Virgil Brown, Jr., Acting Division Director
Division of General Services

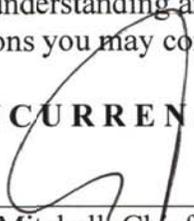
DATE : 31 October 2016

SUBJECT : **FMD OFFICE CLOSURE**
RE: FRIDAY, 04 NOVEMBER 2016 (8:00 A.M. TO 12:00 P.M.)

This memorandum is to inform all Navajo Nation Divisions, Departments & Programs that the Facilities Maintenance Department (FMD) will be closed on Friday, 04 November 2016 from 8:00 a.m. to 12:00 p.m. for our scheduled mandatory "Sexual Harassment" training session. All maintenance and custodial services will resume normal operations at 1:00 p.m. on Friday.

Your understanding and cooperation with the above notice is appreciated. If you should have any questions you may contact my office at 928.729.4258.

CONCURRENCE:



Arbin Mitchell, Chief of Staff
Office of the President & Vice President

CC: Distribution
Chrono